**YOUR ORGANISATION HEADER HERE**

**SENSORY PROJECT GRANT APPLICATION**

**ORGANISATION DETAILS**

Organisation Name:

ABN/ CAN/ Registration Number:

Address:

Contact Person:

Phone/ Email:

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**PROJECT TITLE**

*Provide a clear, descriptive title for your project.*

**PROJECT SUMMARY**

Briefly outline the purpose and intended outcomes of your project, i.e. Our [Organisation] seeks grant support to…This will enable us to…

**NEEDS/ TARGET RECIPIENTS**

Clearly describe your challenges and who will benefit from this project.

* *Who is your target group- is it children with autism, students with diverse learning needs, aged care residents, individuals with dementia, or the broader community?*
* *Include an estimate of how many people will be supported, and their age bracket.*
* *Provide evidence of the need. Demonstrate the specific demand or gap in your current services. In a school setting, this could include attendance records, suspensions, and parent/ teacher/ student feedback.*

**GOALS AND OBJECTIVES**

List your specific goals and measurable objectives from this project, i.e. *improved emotional regulation and peer connection, or increased engagement through movement and play.*

**ITEMS, EQUIPMENT AND BUDGET BREAKDOWN**

*Include an itemised breakdown of the budget. Include quotes and justification for each item, i.e.*

***Total Requested:*** *$ [Insert amount]*

***Funds will cover:***

* *Purchase of…*
* *Delivery to…*
* *Site preparation and professional installation*
* *Setup of sensory equipment and training*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Item*** | ***Qty.*** | ***Unit Cost inc. GST*** | ***Notes*** |
| *Bubble tube* | *1* | *$3,920.00* | *Supports visual tracking & emotional regulation* |
| ***Total Cost*** *$3,920.00* | |

**PROJECT LOCATION AND USE**

*Where and how do you intend to use the equipment or resources?*

**EXPECTED OUTCOMES AND IMPACT**

*Describe the benefits of this project and how you will measure success.*

**PROJECT TIMELINE**

Do you have key milestones or dates for project delivery?

**MAINTENANCE AND SUSTAINABILITY PLAN**

*How will you maintain this space for continued impact and keep it relevant to ongoing goals? This may include training, a maintenance plan, or how the space can be reconfigured as needs change.*

**RISK ASSESSMENT**

List any potential risks and their mitigation strategies.

**ATTACHMENTS AND ADDITIONAL INFORMATION**

Attach extra information to support your grant, including:

* Floorplans
* Quotes
* Photographs and design/ render concepts
* A benefit statement or case study

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**Name:**

**Position:**

**Signature:**

**Date:**

**Authorised Representative:**

(i.e. a secondary person with the legal authority to sign on your organisation’s behalf)